



Professional Account Declaration

Account of:		Cautions provider:	
Adult:		Cautions fixed or 100%:	
OPG ref:		Cautions amount:	
Period:			

How many properties does the adult own? Please indicate below <input checked="" type="checkbox"/> if any were: Sold <input type="checkbox"/> Purchased <input type="checkbox"/>	Value of property 1	£
	Value of property 2	£
	Value of property 3	£

Moveable estate at start: This should be the same as the end balance for last year.	£	Moveable estate at end: The moveable estate must accurately reflect the funds held at the account end date.	£
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Provide information if there is any significant increase or decrease in the value of estate:

Amount of remuneration taken last account:	£	If not taken, please explain:
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If you are claiming for non-routine guardianship work on a time and trouble basis a full account will be required. Are you claiming time and trouble for this account period?
 Yes No

Tell us about any change to the adult's circumstances e.g. change of address:



I confirm that:

This is a true and fair reflection of my transactions with the above estate during the period of this account.

No professional fees have been taken for actions carried out as routine guardianship functions

Any travel costs have been taken at the allowed mileage rate which is currently 31.4p per mile

Contact has occurred on at least two separate occasions with the adult, the primary carer, nearest relative and /or any other interested party, and

All information is being kept as it can be called upon at any time.

I confirm that I have read and agree to the Professional Guardianship Scheme Terms and Conditions.

Financial guardian: _____ Date: _____